



Constellation Schools Enrollment Application

Please submit your application with the following items:

- Copy of child's birth certificate
- Copy of child's current immunization record
- Copy of child's social security card (optional)
- Most recent copy of child's report card
- Proof of residency (lease, utility bill) * Required at time of enrollment
- *Another current proof of residency will be required in August
- Court custody papers (if applicable)
- \$50 Deposit (applies toward material fee) - Check or Money Order Only

FOR OFFICE USE ONLY:

Enrolling School: _____
 Date Application & Deposit Received _____
 Deposit \$ _____ Receipt. # _____
 Grade Level: ____ Enrollment Date _____
 SSID # _____
 BC ____ IMR ____ SS ____ RC ____ POR ____ CUS ____

Please Mail Enrollment Application and above items to: Constellation Schools: Old Brooklyn Community Elementary
 4430 State Road, Cleveland, OH 44109

Name of Child: _____ Age: ____ Birth Date: _____ Sex: ____
 (First) (Middle – must be spelled out) (Last)

Address: _____ City: _____ State: _____ Zip Code: _____

Current School: _____ Enrolling in Grade: ____ SS# _____
 (optional)

Ethnicity: Please circle all that apply below: Birthplace (City & State): _____

Hispanic African-American American Indian or Native Alaskan Asian Caucasian/White Native Hawaiian or Pacific Islander

Name of Mother/Guardian: _____ Home Phone: _____
 (First) (Middle) (Last)

Address: _____ City: _____ State: _____ Zip Code: _____

Employer: _____ Work Phone: _____ May we contact you at this number? _____

E-mail: _____ Cell Phone: _____ Resides with Student? Yes ____ No ____

Marital Status: Married ____ Unmarried ____ Widowed ____ Separated ____ Divorced ____ (If you check separated or divorced, we require current legal documentation related to the children)

Military: ____ Active ____ Retired ____ Reserve Branch of Military: _____

Name of Father/Guardian: _____ Home Phone: _____
 (First) (Middle) (Last)

Address: _____ City: _____ State: _____ Zip Code: _____

Employer: _____ Work Phone: _____ May we contact you at this number? _____

E-mail: _____ Cell Phone: _____ Resides with Student? Yes ____ No ____

Marital Status: Married ____ Unmarried ____ Widowed ____ Separated ____ Divorced ____ (If you check separated or divorced, we require current legal documentation related to the children)

Military: ____ Active ____ Retired ____ Reserve Branch of Military: _____

What language is most often spoken in your home? English ____ Spanish ____ Other ____

Is this the first school in the US that your child will attend? ____ Has your child ever received ESL services? ____

Names of Siblings

Birth Date

Current School

School your child would attend if he/she wasn't enrolled at our school

School: _____ District: _____ Address: _____

What school did your child attend last October? _____

Has your child been previously retained? If yes, what grade level and where? _____

What city did you live in last October? _____

Applicant's Previously Attended Schools

Dates of Attendance

Address

1) Does your child currently have an IEP, 504 Plan or require special services? Please explain: _____

(Please provide a copy of their current IEP and MFE)

2) Does your child have special medical concerns? Please explain: _____

3) Does your child require a behavior modification plan? Please explain: _____

4) Who has legal custody of this child? Please explain: _____

(Please provide court documents to support this statement. Ex: Divorce Decree, Foster/Court Placement)

Is this your permanent residence where you and your child reside? ____ Yes ____ No

If not, please explain: _____

How did you learn about us?
(Please circle.)

Friend/Relative
Sign Outside Building
Internet Search

Teacher/Staff
Lawn Sign
Social Media (Facebook, Twitter)

Letter/Postcard
Newspaper/Ad/Story
Television News Story

Community schools are tax supported but privately operated. There is no tuition; however, there is a \$250.00 materials fee due for each school year for each child enrolled in the school. This fee covers the many consumables that are used by the students. By enrolling your child, you are agreeing to pay this fee. Payment arrangements may be made by contacting the school office or principal.

As a community school, parent participation and involvement is very important to our school and to the success of your child. By enrolling your child, you are agreeing to play a vital role in your child's education by ensuring your child maintains good attendance, arrives on time and remains in school for the duration of each school day. This role will also include monitoring homework for completion and encouraging reading at home. Depending on your situation, it may include, volunteering at school, participating in the parent organization, and participating in after-school activities. Other requirements include dropping off and picking up your child on time, attending parent/teacher conferences, returning forms and permission slips in a timely manner, and calling in student absences.

Constellation Schools: Old Brooklyn Community Elementary is a community school established under Chapter 3314 of the Revised Code. The school is a public school and students enrolled in and attending the school are required to take achievement tests and other examinations prescribed by law. In addition, there may be other requirements for students at the school that are prescribed by law. Students who have been excused from the compulsory attendance law for the purpose of home education as defined by the Administrative code shall no longer be excused for that purpose upon their enrollment in a community school. For more information about this matter, contact the school administration or the Ohio Department of Education.

I/We agree to the above terms and hereby submit this application to enroll my/our child.

(Parent/Guardian Signature)

(Parent/Guardian Printed Name)

(Date)

(Parent/Guardian Signature)

(Parent/Guardian Printed Name)

(Date)

Constellation Schools do not discriminate on the basis of race, color, religion, national origin, disability, age, or gender in their student admission or retention policies or practices.